

Staff Team Meeting

Meeting Summary

Tuesday, March 25, 2025, 3 p.m. – 5 p.m.

Staff Team Members Present: Pamela Braff, Rebecca Harvey, Alyssa Jones Wood, Linsey Fields, and Julia Downing

Staff Team Members Absent: Dominic Jones

Agenda Item	Notes
1. Upcoming Agenda Review	The Staff Team discussed agenda review process and reviewed upcoming agendas for EC, CAW, and Staff Team meetings in April and beyond. The agenda for the April CAW meeting was finalized, and the Staff Team requested that the TCMC Administrative Services Consultant (EXP) review past CAW agendas to extract and schedule any requested future agenda items. The Staff Team also confirmed assignments for writing and presenting staff reports for the April 28 th EC meeting.
2. Briefing – HES Updates	Alyssa and Pamela provided an update on the HES ordinance. Olympia held a study session that went very well and plans to move forward with bringing the HES ordinance before their City Council. The other jurisdictions have not yet scheduled moving this project forward.
3. Check-In – Energize Thurston	Rebecca and Julia provided an update on the Energize Thurston initiative, including reports on the in-person and virtual workshops which combined saw nearly 140 attendees. Julia provided a breakdown of the number of applications for the program following the two workshops. Pamela shared an update that marketing materials are nearly ready for distribution. Rebecca shared that the virtual workshop is being transferred to the County's YouTube channel, including a Spanish translation.
4. Discussion – TCMC Budget Updates	The Staff Team discussed their current budgeting document and determined that it should be revised to more closely align with how TCMC programs and projects are operated.
5. Discussion – Timeline to finalize and public annual work plans	The Staff Team shared updates on when their annual work plans would be finalized and ready for publication and agreed on a process and timeline for publishing them.
6. Update – CAW in-person March meeting	EXP provided a brief summary of the recent CAW meeting for Staff Team members who were not able to attend, breaking down the relationship-building exercises and outcomes.