

Staff Team Meeting

Meeting Summary

Wednesday, March 5, 2025, 2:30 p.m. – 4 p.m.

Staff Team Members Present: Rebecca Harvey, Alyssa Jones Wood, Linsey Fields, Julia Downing, and Dominic Jones

Staff Team Members Absent: Pamela Braff

Agenda Item	Notes
1. Upcoming Agenda Review	The Staff Team discussed the upcoming March 18 Community Advisory Workgroup (CAW) meeting. That meeting will be in-person and focus on onboarding new CAW members, the new facilitator, and building relationships within the CAW. The Staff Team discussed and facilitators discussed potential team-building exercises and the length of time needed for each activity. The Staff Team also discussed the upcoming April 28 Executive Committee (EC) meeting and assigned among themselves tasks to prepare staff reports on regional initiatives to present to the EC.
2. Briefing – CAW Recruitment	Linsey provided an update on the CAW recruitment process, briefing the Staff Team on the three newly selected CAW members. The Staff Team discussed the recruitment and selection process, reviewing the number of applicants and the incorporation of a scoring rubric in the selection process.
3. Check-In - Annual Report Data Collection	Linsey provided an update on the progress made on data collection for the annual report, which will be a priority over the next three months. Linsey and the Administrative Services Consultant, EXP, will be meeting internally to discuss this project.
4. Check-In – Energize Thurston	Rebecca and Julia provided an update on the Energize Thurston program. The soft launch has kicked off and the County is preparing for the full launch. Multiple avenues are being used to spread the word on this project, including flyers, a press release (in progress), social media, and the March 20 workshop in Tumwater and the March 24 virtual workshop.
5. Discussion – Timeline to finalize and public annual work plans	This discussion was postponed until the next Staff Team meeting.
6. Discussion – Staff Report Templates	The Staff Team briefly discussed the templates and determined that they are ready to be finalized.