

Staff Team Meeting

Meeting Summary

Wednesday, January 8, 2025, 2:30 p.m. – 4 p.m.

Staff Team Members Present: Pamela Braff, Alyssa Jones Wood, Rebecca Harvey, Julia Downing, and Dominic Jones

Staff Team Members Absent: Linsey Fields

Agenda Item	Notes
1. Habitat for Humanity HEAR Funding Distribution	The Staff Team and a staff member from South Puget Sound Habitat for Humanity discussed a fair and equitable way to distribute Habitat for Humanity’s HEAR funding to the Energize Thurston jurisdictions. When Energize Thurston launches, the Habitat for Humanity HEAR funds will be split between Lacey, Thurston County, Tenino, and Tumwater. In the meantime, the Habitat for Humanity HEAR funds will be spent on Energize Olympia to capitalize on a \$5,000 PSE rebate that will be sunsetting by the start of Energize Thurston.
2. Upcoming Agenda Review	The Staff Team discussed the upcoming EC meeting and CAW meeting agenda and supporting materials. The CAW meeting will be held on January 21, 2025 and will include a discussion on the 2025 CAW workplan and an item CAW Member Tom Crawford is bringing forth regarding workforce development. The January 27, 2025 EC meeting will include a recommendation on the Home Energy Score model ordinance and discussion regarding the 2025 TCMC regional initiative. The Staff Team assigned packet development and presentation tasks amongst themselves.
3. Confirm Staff Team Roles for 2025	The Staff Team present agreed to table this discussion until Linsey Fields was also in attendance.
4. Administrative Services RFQ	The Staff Team discussed interviews recently held with responsive bidders for the TCMC Administrative Services RFQ. Lacey will make the formal decision.
5. Touch base on CAW Applications	The Staff Team checked the CAW application status and found that they’ve received 11 applications so far. Members of the Staff Team will schedule a time in early February to review applications.