Staff Team Meeting

Meeting Summary

Wednesday, September 25, 2024, 2 p.m. – 3:30 p.m.

Staff Team Members Present: Pamela Braff, Alyssa Jones Wood, Linsey Fields, Dominic Jones, and Julia Downing.

Staff Team Members Absent: Rebecca Harvey

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| **Agenda Item** | **Notes** |
| 1. October CAW Meeting
 | The Staff Team briefly discussed the logistics of presentations and facilitated discussion for the upcoming October CAW meeting. |
| 1. October EC Packet
 | The Staff Team discussed the agenda and packet needs for the upcoming October 28 EC meeting. The meeting will include:* Partner Update from Thurston Conservation District;
* Partner Update from Thurston Economic Development Council;
* A brief update on the Energize Thurston regional initiative; and
* A brief update on the Home Energy Score Model Ordinance regional initiative.
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| 1. Recap Stakeholder Engagement for 2024 Regional Initiatives
 | In the past week various members of the Staff Team organized and attended focus groups on the Home Energy Score Model Ordinance and key-informant interviews related to the Energize Thurston program. The Staff Team debriefed on those engagements. Summaries of the focus groups and interviews are being developed by the hired consultant and will be available soon. |
| 1. Contracting
 | The Staff Team discussed upcoming contracting needs for the TCMC and the division of labor for those contracts. Thurston County will lead a competitive solicitation and the resulting contract(s) for the Energize Thurston program. The City of Lacey will lead a competitive solicitation and the resulting contract for Administrative Support to the TCMC. All contracts mentioned above need to be fully executed by the end of this calendar year. |
| 1. 2025 Meeting Schedules
 | The Staff Team discussed the need to start developing the 2025 meeting schedules for the CAW, EC, and Staff Team. The Staff Team will build out a draft calendar to bring to the CAW at their November meeting to discuss. From that discussion, the Staff Team will then develop the EC and Staff Team meeting schedules. |