

Community Advisory Workgroup Meeting Summary

Date: 1/9/2024

Time: 4:00 - 6:00 PM

CAW Members Present:

Stephen Bernath, Tom Crawford, Kim Piper , Juan Haeckermann , Mackenzie McCall , Rachel Hastings , Courtney Cacale , Jolie Song , Lauren Tamboer, Amita Devarajan , Matthew Landers, Elsie Sabel, and Shannon Sipher

CAW Members Absent: Candace Penn, Tierra Bonds, and Wendy Moudy

Staff Team Present: Pamela Braff, Alyssa Jones Wood, Dominic Jones, and Rebecca Harvey

1. Welcome and Agenda Review

No changes were made to the agenda. The meeting attendees introduced themselves.

2. Breakout Sessions

CAW members were sent to breakout groups to discuss

3. Charter Working Session

The CAW exists so long as the climate mitigation plan exists to provide feedback to the staff team. The CAW works collaboratively with the Staff Team. The CAW's authority extends to making recommendations that the Staff Team can bring to their jurisdiction decision-making body and the Executive Committee. These recommendations can be policy, shaping programs, etc, and could change from year to year.

The CAW Facilitator scrolled through the draft Charter section by section.

CAW members brainstormed meeting and group norms which included:

- That everyone's voice is valued
- Members be aware of how often they may be speaking in the group with the intent to make space for all
- That silence is okay
- If an opinion is already voiced, then there is no need to repeat or say it in your own voice.
 - There was further discussion on this topic and not all members agreed that this should be included as a norm.
- Step up/step back

CAW members suggested small edits to typos in the Charter:

- Membership: the recruitment guidance document will be posted on the website
- Page 4: change “chart” to “chat”
- Page 4: 5 minutes each not “reach”

CAW members discussed the process of adding agenda items to future agendas:

- The group discussed adding standing agenda items for announcements and suggesting new agenda items

A CAW member asked if we could add a legislative update to the standing agenda items during the session. The Staff Team said they would discuss this suggestion to ensure they have capacity

The CAW members discussed the consensus process as proposed in the Charter:

- People want efficient decision-making and share different variety of opinions
- Having a fist to five method, or thumbs, thumbs down
- What is the % of yes that would be an automatic consensus vs having a conversation?
- this is the model that I'm currently using in another group (GOV's Environmental Justice Council). I just wanted to name it as a possibility. A: Yes, I approve. B: Yes, with reservations. C: Not voting until we have further discussions (which is an ask for more discussion). D: I don't approve, but I won't block. E: I block, have serious concerns. F: I stand aside, recuse myself (misc. reasons).

4. Next Steps

- Put together the next draft charter, taking into account what was discussed tonight.
- Tom's request on the agenda item added, so DD will touch base with Tom and staff team.