

**Thurston Climate Mitigation Collaborative: Executive Committee  
Meeting Summary DRAFT  
July 24, 2023, 3:00-5:00 PM**

Link to packet and presentations: <https://www.trpc.org/Calendar.aspx?EID=726>

Agenda Item	Notes
<p>1. Call to Order, Introductions, &amp; Public Comments – All members</p>	<p>Chair Parshley called the Executive Committee (EC) meeting to order at 3:00 pm.</p> <p>Executive Committee members, support staff from Thurston Regional Planning Council (TRPC), and staff from Thurston County and the cities of Lacey, Olympia, and Tumwater provided self-introductions.</p> <p>Committee Member Cox moved, seconded by Committee Member Swarthout, to approve the agenda.</p> <ul style="list-style-type: none"> <li>• <b>Motion to adopt the Executive Committee agenda is approved.</b></li> </ul> <p>Chair Parshley requested approval of the June 24, 2023, retreat summary and June 26, 2023, meeting summary.</p> <p>Committee Member Swarthout moved, seconded by Committee Member Harvey, to approve the June 24, 2023, retreat summary and June 26, 2023, meeting summary.</p> <ul style="list-style-type: none"> <li>• <b>Motion to adopt the June 24, 2023, retreat summary and June 26, 2023, meeting summary is approved.</b></li> </ul> <p>Chair Parshley called for comments from members of the public. There were no public comments.</p>
<p>2a. ILA Review – Staff Team</p>	<p>Pamela Braff reviewed the status and content of the interlocal agreement (ILA). The ILA establishes a framework for regionally coordinated implementation of the Thurston Climate Mitigation Plan (TCMP) through 2030, and defines the roles and responsibilities of the groups in the TCMP such as the Executive Committee and Community Advisory Workgroup. The agreement’s scope includes regionally coordinated TCMP implementation, an Annual Climate Mitigation Retreat, future TCMP updates, regular Greenhouse Gas Inventory updates, and administrative support. The agreement runs September 1, 2023, through December 31, 2030, though a budget will be approved biennially.</p> <p>Alyssa Jones-Wood gave an overview of the proposed budget for October 2023 through December 2024. This biennial budget is</p>

	<p>estimated to total \$190,00, with each partner jurisdiction contributing \$47,500.</p> <p>Staff clarified that after approval by the Executive Committee, the interlocal agreement will go to the respective City Councils and Board of Commissioners for their approval. Staff also clarified that a preliminary copy was reviewed by one jurisdiction’s legal department but the official legal review will occur after EC approval.</p> <p>Committee Member Cox moved, seconded by Committee Member Swarthout, to recommend approval of the new ILA and Regional Implementation Guidance for coordinated implementation of the Thurston Climate Mitigation Plan (2023-2030).</p> <ul style="list-style-type: none"> <li>• <b>Motion to recommend approval of the new ILA and Regional Implementation Guidance for coordinated implementation of the Thurston Climate Mitigation Plan (2023-2030) is approved.</b></li> </ul>
<p>2b. Update on Regional Initiatives – Alyssa Jones-Wood, City of Tumwater; Rebecca Harvey, Thurston County</p>	<p>The City of Tumwater was encouraged to submit a full Energy Efficiency Conservation Block Grant (EECBG) proposal for the home energy audit regional initiative. The full proposal will be submitted by August 20<sup>th</sup>. Staff hopes to have the skeleton plan and budget ready by the October meeting. The Urban Sustainability Directors’ Network (USDN) is providing free technical advisory support to write the grant. The Staff Team has started a conversation around workforce development needs with local career connected education partners and Pacific Mountain Workforce Development.</p> <p>Rebecca Harvey presented an update on the Executive Committee regional initiative of forest advocacy. The county will bring a plan and timeline to address forest advocacy issues as a standing agenda item at future EC meetings to the August meeting.</p> <p>Committee Member Cox shared that some Lacey City Councilmembers expressed concern over a potential energy audit policy at a recent meeting. Workgroup Member Piper shared that the concern may be at an individual level, as her discussions with the Thurston County Realtor’s Association were productive and generated support for the policy.</p>
<p>3a. Jurisdictional Information Sharing</p>	<p>City of Lacey (Linsey Fields) – The agreement with PSE for matching energy efficiency rebates will go before Council in early August. The program will provide double rebates for PSE customers in the City of Lacey.</p> <p>City of Tumwater (Alyssa Jones-Wood) – Tumwater has been working on the EECBG proposal and received technical assistance through USDN. The Public Works Committee supported moving forward with</p>

	<p>an investment grade audit for City facilities. After the audit, staff will work to increase efficiency of the facilities. Tumwater is on track to submit SolSmart documents for accreditation at the end of August and have launched a solar landing page. A solar dashboard with information is in the works, and an all-electric buildings page has launched with links to PSE and IRA incentives. A summer intern will be doing qualitative interviews with highest consuming residential water users so that conservation messaging can be tailored to large users. Forestry-related amendments and the urban forestry management plan are on hold right now until around October so that staff can dig into the wildland urban interface state legislation. Work will start soon on a tree inventory of all City properties, funded by a DNR grant. The inventory will include estimated carbon sequestration presented in a story map.</p> <p>Thurston County (Rebecca Harvey) – Staff across departments are working on electric vehicle (EV) infrastructure including an internal policy for provision of publicly available electric vehicle charging stations and two budget requests: one to conduct an assessment of county facilities, and one to install top priority stations. Staff are submitting a proposal to PSE for a distributed solar and storage project on the county landfill. The county has been accepted into Commerce’s technical assistance program to identify facilities for the Solar Plus Storage for Resilient Communities program. The county is also submitting SolSmart documents and hopes for silver accreditation by the end of August. Staff is working to educate county management and other staff on energy savings performance contracting, and is bringing in a program manager from the Department of Enterprise Services in August to assess if the county will want to use a financing and procurement tool in the future. Staff joined the Hazard Mitigation Plan annex working group to bring climate impacts and adaptation into emergency services.</p> <p>City of Olympia (Pamela Braff) – The heat pump group purchase pilot program continues and twelve ductless heat pumps have been installed through the program, all fully subsidized for low- and moderate-income households. 42 more installations are in progress, mostly for market-rate participants. There are more in-person and virtual workshops for the program; information is available on <a href="http://olympiawa.gov/energize">olympiawa.gov/energize</a>. Olympia’s climate and housing programs submitted a joint application to develop a building decarbonization and resiliency navigator for affordable rental housing in the City. Work continues on the climate risk and vulnerability assessment, and more than 100 climate impacts statements have been gathered from community members so far. That work will also feed into the comprehensive plan update and resilience element. Climate staff have also been working to integrate climate into Olympia’s hazard</p>
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	<p>mitigation initiatives. Internal fleet electrification continues and the City has a new EV fleet policy for internal fleet procurement, requiring all new City vehicles to be zero emissions to the greatest extent possible. A consultant should be under contract soon to develop a fleet electrification and infrastructure master plan.</p> <p>Alyssa Jones-Wood shared that the climate coordinators of all the partners have been asked by the Thurston Conservation District to be featured on the Conservation Starters podcast to discuss regional climate work. The episode(s) should be released sometime in August.</p>
4. Adjourn	Meeting was adjourned at 3:52 pm.

## Meeting Attendance

### Executive Committee Present Online:

Lisa Parshley – City of Olympia representative and Chair  
Carolyn Cox – City of Lacey representative  
Eileen Swarthout – City of Tumwater representative

Rebecca Harvey – Thurston County  
Kim Piper – Community Advisory Workgroup representative

### Public Present Online:

JJ L.  
Joel Hansen  
Lorilyn Lirio

Phyllis Farrell  
Sara Wattenberg

### Staff and Other Attendees Present Online:

#### ***Olympia***

Pamela Braff

#### ***Thurston County***

Rebecca Harvey

#### ***Lacey***

Linsey Fields

#### ***TRPC***

Allison Osterberg  
Casey Mauck

#### ***Tumwater***

Alyssa Jones-Wood

**Next Meeting:** August 28, 2023

Thurston Climate Mitigation Plan Coordinator:

Allison Osterberg

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Link to project website: <https://www.trpc.org/Climate>

TRPC website: <https://www.trpc.org/>

*Meeting summary is prepared by Casey Mauck, Associate Planner, Thurston Regional Planning Council. This summary is not verbatim. A recording of this meeting is available at <https://www.trpc.org/Calendar.aspx?EID=726>.*