

Staff Team Meeting

Meeting Summary

Thursday, July 25, 2024, 8:30 – 10 A.M.

Staff Team Members Present: Rebecca Harvey, Pamela Braff, Alyssa Jones Wood, Linsey Fields, and Dominic Jones.

Staff Team Members Absent:

Agenda Item	Notes
1. EC Meeting Debrief	The Staff Team briefly touched base about the EC meeting held earlier in the week. They expressed gratitude for the EC members addressing the letter provided by some of the CAW members.
2. August CAW Agenda Packet	<p>The Staff Team discussed the CAW recruitment rubric and CAW charter in depth that would be presented at the August 6 CAW meeting. They discussed that it has felt difficult to fit more than two business items on any agenda to allow for ample discussion. As such, they agreed to include the website update as an announcement to allow ample time to discuss the other agenda items.</p> <p>The Staff Team did live edits to both the CAW recruitment rubric and the CAW Charter to improve the clarity of both documents. These edits will be reflected in the forthcoming CAW agenda packet. The Staff Team discussed which member would be presenting which items in the upcoming meetings and outstanding edits that need to be made before July 30 when the CAW packet is sent to the CAW.</p>
3. CAW Survey Update	There wasn't enough time to cover this item.
4. ISC Meeting Update	Linsey shared that ISC staff have requested a meeting with the full Staff Team in August/September to discuss the status of their contract moving forward.
5. Annual Report Update	There wasn't enough time to cover this item.
6. Website Update	There wasn't enough time to cover this item.
7. HEAR Funding Check-In	There wasn't enough time to cover this item.
8. Focus Group Update	There wasn't enough time to cover this item.