

Staff Team Meeting

Meeting Summary

Wednesday, July 17, 2024, 2 – 3 P.M.

Staff Team Members Present: Rebecca Harvey, , Alyssa Jones Wood, Linsey Fields, and Dominic Jones.

Staff Team Members Absent: Pamela Braff

Agenda Item	Notes
1. Prep for EC Meeting	The Staff Team briefly touched base about their respective EC members being briefed and present for the upcoming meeting.
2. August CAW Agenda Packet	The August 6 CAW meeting will include an update on the TCMC website and a discussion of the draft CAW application scoring rubric used for recruitment. Staff had intended to also present the Department of Commerce GHG Inventory at this meeting, but Commerce’s consultant won’t have it ready for the public in time, and thus it will be moved to the September CAW agenda. The Staff Team discussed who would be responsible for drafting meeting material and presenting which item.
3. CAW Feedback Survey results thus far	Alyssa shared the three responses that have been submitted so far. The Staff Team discussed needing more participation in the survey. The CAW facilitator will be asked to email the CAW again to request participation in the survey. The Staff Team discussed compiling and summarizing the responses when there is more participation and creating a register of responses to help improve the CAW experience. That summary and register of responses would be presented to the CAW.
4. Comprehensive Plan Update	<p>Lacey has just begun community engagement for their overall Comprehensive Plan. They’ve sent out a survey and began outreach at the BBQ festival held in Lacey over the weekend. They’re in the process of executing their contract with their consultant (Raimi + Associates) for the Climate Element.</p> <p>Tumwater staff presented Climate Element progress to a joint meeting of the City Council and Planning Commission last week. They’ve scheduled an Open House for the Climate Element on August 14 from 7 to 9 pm at ASHHO. Staff are busy preparing for the Open House.</p> <p>Thurston County is currently working on an internal review of draft policies for their Climate Element. Those draft policies will be brought to the County Planning Commission in September. The County has a public comment form on their website that will be open through the entire Comprehensive Plan update process.</p> <p>Olympia has a public comment form available on their website and are participating in internal workgroups. Pamela (absent) is leading</p>

	the work on this update, and thus this meeting summary does not include all actions being taken by Olympia for their Climate Element.
5. Gantt Chart Check In	The Staff Team briefly reviewed their Gantt chart of deadlines/timelines for 2024. All actions are on track.
6. Staff Team Retreat	The Staff Team scheduled a 4-hour retreat to discuss regional initiatives in more detail on September 5.