

Thurston Climate Mitigation Collaborative

Staff Team Meeting Summary – January 17, 2024

AGENDA

1. Review Action Items from last meeting
 - The Staff Team reviewed progress on action items from their last meeting.
2. ILA Routing Updates
 - Each jurisdiction should have the review and hopeful approval of the 2024 regional initiatives ILA by the end of February. It will then be routed for signature.
3. February CAW Packet Materials
 - The Staff Team discussed the feedback they heard from the CAW on the draft CAW Charter. They discussed incorporating those suggestions for a second draft to be provided to the CAW for their February meeting.
 - The Staff Team also discussed adding a briefing on the EEE campaign to the February CAW agenda with some questions for feedback on the process.
 - The Staff Team discussed adding a briefing on the Home Energy Score Model Ordinance initiative to the March meeting.
1. Elsie Sabel's Resignation from CAW
 - Elsie Sabel wrote to the Staff Team on January 10th that she was resigning from the CAW due to travel and work plans that conflict with the schedule. The Staff Team discussed appointing the youth alternate to Elsie's seat and recruiting a youth alternate when the recruitment rubric has been reviewed by the CAW. The estimated timeline for the rubric review is May or June.
2. Agenda Item Request from Tom Crawford
 - CAW member Tom Crawford has requested a CAW agenda item from the Staff Team updating on how we plan to achieve the 2030 greenhouse gas emission reduction targets. The Staff Team discussed what is feasible and will respond to Tom regarding this request.
3. Stakeholder Request to provide input on the Home Energy Score Model Ordinance
 - A member of the Community reached out to the Staff Team members requesting a meeting to discuss details of the Home Energy Score Model Ordinance. The Staff Team discussed ensuring that we have an equitable engagement process and will invite that stakeholder to be part of that engagement in line with the project timeline.
4. Annual Report
 - The Staff Team discussed internal deadlines to produce the Annual Report in a manageable and timely fashion.
5. Staff Team Roles
 - The Staff Team discussed the division of labor for many tasks related to the CAW, EC, Staff Team, and Regional Initiatives.
6. Mailing List
 - The TCMC use of the "interested parties" list from TRPC was discussed. The Staff Team would like to also send updates to this list when items related to the TCMP come up for approval or discussion at individual jurisdictions. These mailings should also be sent to the Staff Team, CAW, and EC.

Staff Team Contact Information

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City of Olympia: Dr. Pamela Braff can be reached at PBraff@ci.Olympia.wa.us

Thurston County: Rebecca Harvey can be reached at Rebecca.Harvey@co.thurston.wa.us

City of Tumwater (note taker): Alyssa Jones Wood can be reached at AJoneswood@ci.Tumwater.wa.us

If you need additional context for any item included above, please reach out to the Staff Team's designated note-taker.