# Thurston Climate Mitigation Collaborative

**Staff Team Meeting Summary – November 1, 2023**

**AGENDA**

1. ILA signatures
* The Staff Team checked in with each other regarding each jurisdiction’s status of signing the new ILA.
1. Community Advisory Workgroup (CAW)
	* + Everyone who was selected has accepted their appointment.
		+ The Staff Team discussed the agenda for the first CAW meeting in December. The agenda will include:
			1. Introductions;
			2. Recap of review of the TCMP that everyone will be asked to do independently before the first meeting; and
			3. Start the conversation about group norms and expectations.
		+ The Staff Team discussed their consultant, Institute for Sustainable Communities (ISC) sending an introductory email to the full CAW prior to meeting materials being made available. This email would introduce ISC, request that CAW members spend some time familiarizing themselves with the TCMP, and confirmation of the meeting dates and times.
2. Regional Initiatives
	1. HES Ordinance
		* The Staff Team discussed who might be the co-leads for this part of the regional initiatives. Linsey and Alyssa will co-lead this part of the regional initiative with assistance as needed from Pamela. All Staff Team members will be engaged in all regional initiatives, but co-leads will be responsible for more content creation and leadership of the project.
	2. EEE Campaign
		* The Staff Team discussed who might be the co-leads for this part of the regional initiatives. Rebecca and a new Olympia staff person, Dominic, will co-lead this part of the regional initiative with assistance as needed from Pamela. All Staff Team members will be engaged in all regional initiatives, but co-leads will be responsible for more content creation and leadership of the project.
		* The Staff Team discussed the statewide discussion of a “Switch Is On” pilot website/campaign and how this aligns with the regional initiatives. The Staff Team also discussed a service provider that might be able to perform the energy concierge service.
	3. ILA Development for 2024 Regional Initiatives
* The Staff Team discussed waiting to start the ILA development process until the project plans for both the Campaign and the Ordinance are more fully developed.
	1. Forest Protection Advocacy
* There wasn’t enough time to address this item.
1. CPRG Phase 2 implementation grants
	1. Update from 10/30/23 Commerce webinar
* There wasn’t enough time to address this item.

Staff Team Contact Information

City of Lacey: Linsey Fields can be reached at LFields@ci.Lacey.wa.us

City of Olympia: Dr. Pamela Braff can be reached at PBraff@ci.Olympia.wa.us

Thurston County: Rebecca Harvey can be reached at Rebecca.Harvey@co.thurston.wa.us

City of Tumwater (note taker): Alyssa Jones Wood can be reached at AJoneswood@ci.Tumwater.wa.us

If you need additional context for any item included above, please reach out to the Staff Team’s designated note taker.