# Thurston Climate Mitigation Collaborative

**Staff Team Meeting Summary– July 26, 2023**

**AGENDA**

1. Interlocal Agreement
	* The Interlocal Agreement was approved at the Executive Committee Meeting. The Staff Team discussed next steps to get the document approved by each individual jurisdiction.
2. CAW Recruitment Process
	* The August Executive Committee meeting will include a discussion on the Community Advisory Workgroup (CAW) recruitment process, a short regional initiatives update focusing mostly on the forest advocacy piece, an update on the procurement of a third party to take on administrative tasks, recognition of TRPC, and jurisdiction updates. This meeting will likely occur in person.
* The Staff Team discussed the application for the CAW and how they can ensure they get a diverse group of community perspectives. The Staff Team will ask applicants to name and describe different interests and perspectives that they would bring to the CAW to help in the selection process.
* Revising the EC and CAW charters should be the first order of business in October. Multiple updates need to be made to the charters to ensure they reflect the new ILA and Guidance Document.
1. Jurisdiction Work Programs
	* Discuss any remaining questions
* The Staff Team described difficulty in getting accurate budget numbers for actions being done by different City/County Departments. As such, each jurisdiction may or may not include budget estimates as part of their Jurisdiction Work Program .
* The Staff Team plans to release these Jurisdiction Work Programs on August 4th.
1. Regional Initiatives
* This agenda item was tabled until the next Staff Team meeting due to time.
1. RFQ for Administrative Tasks
	* The City of Lacey is aiming to release the RFQ next week.

Staff Team Contact Information

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If you need additional context for any item included above, please reach out to the Staff Team’s designated note taker.